

TRANSPORTATION DEPARTMENT

Impact Analysis Report

OVERVIEW

The Transportation Department is responsible for the collection of fees for taxi stand rentals; house moving escorts; miscellaneous traffic repairs and clean-ups; residential permit parking; sidewalk repair; miscellaneous traffic maintenance charges to various agencies; traffic signal design and review; traffic control signs, pavement markings, and tree planting and young tree trimming in new subdivisions.

Fees for a number of programs in the Department of Transportation have been approved to be adjusted to maintain full cost-recovery per City Council policy. A discussion of the major fee revisions is also provided in the 2007-2008 Adopted Operating Budget document. This can be found in the General Fund Revenue Estimates section on page VI – 24.

Several costs to perform the services for which fees are assessed have increased in 2007-2008. In general, the cost increases reflect the actual costs of services being delivered. In order to maintain full cost-recovery, for example, the Sale of Street Name Signs has been adjusted to reflect actual costs for furnishing and installing a new street name sign. In addition, the Signal Design/Review methodology has been revised to better account for the hours required to perform each service option. This was the result of a coordinated effort between the Department of Transportation and the Department of Public Works. The methodologies were reworked to align the hours required per job classification for both major and minor

development signal design, activation, and review. In addition, the optional electronic base map fee and additional fee for intersections in Light Rail Transit (LRT), County and State locations methodologies were also reworked and did result in significant increases. However, the fee methodology modifications will allow full recovery of expense for staff time currently spent during each service option.

In total, there are 12 fees that have been approved to be adjusted in order to maintain full cost recovery. Projected revenue for 2007-2008, based on the adopted fees and charges program, totals \$1.28 million. The approved changes are projected to bring total estimated revenues to 100% of fee program costs.

SUMMARY OF ADOPTED FEE REVISIONS

Existing Fees

The Transportation non-development related fees are increasing by less than 1%. These include Freight Loading Zone Permits; Meter Hood Rental; Miscellaneous Fees and Charges; Side Sewer Installation; Sidewalk Repair-Inspection and Contract Administration; and Taxi Stand Rental.

In addition, the Transportation development-related fees are increasing by 8.9%. These include General Plan Amendment Model Analysis; New Subdivision Pavement Markings; New Subdivision Traffic Control Signs; Sale of Street Name Signs; Signal Design/Review; and Tree Planting and Young Tree Trimming in Subdivisions.

TRANSPORTATION DEPARTMENT (CONT'D.)

SUMMARY OF ADOPTED FEE REVISIONS (CONT'D.)

Existing Fees (Cont'd.)

Net revenue adjustments from the fee revisions are reflected in the 2007-2008 Adopted Operating Budget. A complete list of approved fee revisions by service is located in the summary of adopted fee changes section of this document and in the tables that follow this section.

DISCUSSION OF SIGNIFICANT IMPACTS

Approved adjustments to the fees and charges are intended to keep those fees and charges at 100% cost-recovery level for services. No significant impacts are anticipated from these changes.

NOTIFICATION

The Proposed Fees and Charges Report was released on May 4, 2007 allowing for the minimum of ten days for public review. Public input on fee proposals was heard by the City Council during public hearings held on Tuesday, May 15, 2007 and Monday, June 11, 2007 at 7:00 p.m. in the City Council Chambers.

DEPARTMENTAL FEES AND CHARGES

TRANSPORTATION

Service	2006-2007 Adopted Fee	2006-2007 % Cost Recovery	2007-2008 Adopted Fee	2007-2008 Estimated Cost	2007-2008 Estimated Revenue		2007-2008 % Cost Recovery	
					Current Fee	Adopted Fee	Current Fee	Adopted Fee
TRANSPORTATION FEES (FUND 533) - CATEGORY I								
1. Meter Hood Rental								
1 Administration	\$18 per rental or renewal		\$20 per rental or renewal					
2 Meter Construction Hood	\$5 per day or \$30 per week		No Change					
3 Meter Service Hood	\$125 per month		No Change					
Sub-total Meter Hood Rental		100.0%		15,600	15,540	15,600	99.6%	100.0%
SUB-TOTAL TRANSPORTATION FEES (FUND 533) - CATEGORY I		100.0%		15,600	15,540	15,600	99.6%	100.0%
TRANSPORTATION FEES (FUND 541)- CATEGORY I								
1. Side Sewer Installation								
1 Sanitary Sewer Wye Installation	\$2,342 per installation		\$2,536 per installation					
Sub-total Side Sewer Installation		100.0%		15,216	14,052	15,216	92.4%	100.0%
SUB-TOTAL TRANSPORTATION FEES (FUND 541)- CATEGORY I		100.0%		15,216	14,052	15,216	92.4%	100.0%
TRANSPORTATION FEES - CATEGORY I								
1. Freight Loading Zone Permits								
1 Special Freight Loading Zone Permit	\$19 per permit		\$20 per permit					
2 Special Loading/Unloading Permit	\$19 per permit		\$20 per permit					
Sub-total Freight Loading Zone Permits								
2. General Plan Amendment (GPA)								
Model Analysis								
1 Additional Runs	\$1,666 per additional run		\$1,856 per additional run					
2 GPA Base Fee	\$662 base fee		\$743 base fee					

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					Current Fee	Adopted Fee	Current Fee	Adopted Fee
TRANSPORTATION FEES - CATEGORY I								
2. General Plan Amendment (GPA)								
Model Analysis								
3 GPA Requiring Traffic Modeling	\$3,225 per analysis		\$3,595 per analysis					
4 GPA Requiring an EIR	\$3,664 per EIR		\$4,124 per EIR					
Sub-total General Plan Amendment (GPA) Model Analysis		100.0%		14,406	12,847	14,406	89.2%	100.0%
3. Geometric Plan Design								
1 Design and Implementation: 3- major	\$1,500 per application plus 1% of construction cost		No Change					
2 Design and Implementation: 3- minor	\$250 per application plus 1% of construction cost		No Change					
3 Design and Implementation: Tract	\$1,500 per application plus 1% of construction cost		No Change					
4 Plan Development Non-Residential: 0-4,999 sq. ft.	\$100 per application		No Change					
5 Plan Development Non-Residential: 20,000-99,999 sq. ft.	\$150 per application		No Change					
6 Plan Development Non-Residential: 5,000-19,999 sq. ft.	\$100 per application		No Change					
7 Plan Development Non-Residential: Greater than 100,000 sq. ft.	\$300 per application		No Change					
8 Plan Development Non-Residential: No Construction	\$0 per application		No Change					
9 Plan Development Residential: 0-15 Dwelling Units	\$100 per application		No Change					

DEPARTMENTAL FEES AND CHARGES

TRANSPORTATION

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					Current Fee	Adopted Fee	Current Fee	Adopted Fee
TRANSPORTATION FEES - CATEGORY I								
3. Geometric Plan Design								
10 Plan Development Residential: 16-99 Dwelling Units	\$100 per application		No Change					
11 Plan Development Residential: Greater than 100 Dwelling Units	\$200 per application		No Change					
12 Plan Development Residential: No Construction	\$0 per application		No Change					
13 Plan Development Zoning Non-Residential: 0-4,999 sq. ft.	\$100 per application		No Change					
14 Plan Development Zoning Non-Residential: 20,000-99,999 sq. ft.	\$200 per application		No Change					
15 Plan Development Zoning Non-Residential: 5,000-19,999 sq. ft.	\$100 per application		No Change					
16 Plan Development Zoning Non-Residential: Greater than 100,000 sq. ft.	\$400 per application		No Change					
17 Plan Development Zoning Residential: 0-15 Dwelling Units	\$100 per application		No Change					
18 Plan Development Zoning Residential: 16-99 Dwelling Units	\$150 per application		No Change					
19 Plan Development Zoning Residential: Greater than 100 Dwelling Units	\$300 per application		No Change					
20 Site Development Permit Non-Residential: 0-4,999 sq. ft.	\$100 per permit		No Change					

DEPARTMENTAL FEES AND CHARGES

TRANSPORTATION

Service	2006-2007 Adopted Fee	2006-2007 % Cost Recovery	2007-2008 Adopted Fee	2007-2008 Estimated Cost	2007-2008 Estimated Revenue		2007-2008 % Cost Recovery	
					Current Fee	Adopted Fee	Current Fee	Adopted Fee
TRANSPORTATION FEES - CATEGORY I								
3. Geometric Plan Design								
21 Site Development Permit Non-Residential: 20,000-99,999 sq. ft.	\$200 per permit		No Change					
22 Site Development Permit Non-Residential: 5,000-19,999 sq. ft.	\$150 per permit		No Change					
23 Site Development Permit Non-Residential: Greater than 100,000 sq. ft.	\$400 per permit		No Change					
24 Site Development Permit Non-Residential: No Construction	\$0 per permit		No Change					
25 Site Development Permit Residential: 0-15 Dwelling Units	\$100 per permit		No Change					
26 Site Development Permit Residential: 16-99 Dwelling Units	\$150 per permit		No Change					
27 Site Development Permit Residential: Greater than 100 Dwelling Units	\$300 per permit		No Change					
28 Site Development Permit Residential: No Construction	\$0 per permit		No Change					
29 Traffic Report Fee: 1-99 Peak Hour Trips (PHT)	\$100 per report		No Change					
30 Traffic Report Fee: 100-199 PHT	\$300 per report		No Change					
31 Traffic Report Fee: Greater than 200 PHT	\$600 per report		No Change					
Sub-total Geometric Plan Design		100.0%		132,200	132,200	132,200	100.0%	100.0%

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TRANSPORTATION

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					Current Fee	Adopted Fee	Current Fee	Adopted Fee
TRANSPORTATION FEES - CATEGORY I								
4. Highway Maintenance Charges								
1 Maintenance Charges	Full Cost Recovery		No Change					
Sub-total Highway Maintenance Charges		100.0%		287,000	287,000	287,000	100.0%	100.0%
5. House Moving Escort								
1 Deposit	\$400 deposit		No Change					
2 Escorts	\$110 per hour, minimum 3 hours		No Change					
3 Permits	\$75 per permit		No Change					
Sub-total House Moving Escort								
6. Local Agencies Traffic Maintenance								
1 Traffic Maintenance Charges	Full Cost Recovery		No Change					
Sub-total Local Agencies Traffic Maintenance		100.0%		10,500	10,500	10,500	100.0%	100.0%
7. Miscellaneous Fees and Charges								
1 Banner Installations	\$38 per installation		\$45 per installation					
2 Crossing Restudy	\$250 per study		No Change					
3 Interstate Truck Routing	Full Cost Recovery		No Change					
4 Miscellaneous Reports (subpoenaed info. upon request)	\$1 for first 10 pages; \$0.10 each additional page		\$0.20 each page (Fee revised on 10/16/2007 from the 2007-2008 adopted fee of \$1 for first 10 pages; \$0.10 each additional page)					
5 Miscellaneous Services - repairs, clean-ups, shrub trimming	Full Cost Recovery		No Change					

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					Current Fee	Adopted Fee	Current Fee	Adopted Fee
TRANSPORTATION FEES - CATEGORY I								
7. Miscellaneous Fees and Charges								
6 Multi-Trip Transportation Permits	\$90 per year (State regulation)		No Change					
7 New Banner Installations	\$57 per hour plus materials		\$67 per hour plus materials					
8 No Trespassing Signs	Full Cost Recovery		No Change					
9 Signal Central Monitoring Fees	\$73 per hour		\$76 per hour					
10 Single Trip Transportation Permits	\$16 each (State regulation)		No Change					
11 Speed Bump Reports	\$10 per report		No Change					
12 Tow Away Permits	\$25 per permit		No Change					
13 Tow Away Signs	\$0.50 each		No Change					
14 Valet Parking Zone - Annual Fee	\$300		No Change					
15 Valet Parking Zone - One Time	\$309 per space		\$330 per zone set up					
Sub-total Miscellaneous Fees and Charges		100.0%		80,609	80,609	80,609	100.0%	100.0%
8. New Subdivision Pavement Markings								
1 New Subdivision Pavement Markings	\$342 basic fee; \$2.61 per sq. ft.		\$400 basic fee; \$2.92 per sq. ft.					
Sub-total New Subdivision Pavement Markings		100.0%		79,580	69,345	79,580	87.1%	100.0%
9. New Subdivision Traffic Control Signs								
1 New Subdivision Traffic Control Signs	\$209 per average sign		\$232 per average sign					

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					Current Fee	Adopted Fee	Current Fee	Adopted Fee
TRANSPORTATION FEES - CATEGORY I								
9. New Subdivision Traffic Control Signs								
Sub-total New Subdivision Traffic Control Signs		100.0%		27,840	17,356	27,840	62.3%	100.0%
10. Residential Permit Parking								
1 All permit areas except New Civic Center/Horace Mann-S. University, St. Leo, Garden Alameda, Autumn Montgomery, Parkside, and Market Almaden Permit Areas: 1st Permit	\$30 per two-year permit		No Change					
2 All permit areas except New Civic Center/Horace Mann-S. University, St. Leo, Garden Alameda, Autumn Montgomery, Parkside, and Market Almaden Permit Areas: Guest Permit	\$30 per two-year guest permit		No Change					
3 All permit areas except New Civic Center/Horace Mann-S. University, St. Leo, Garden Alameda, Autumn Montgomery, Parkside, and Market Almaden Permit Areas: Replacement Permit	\$30 per two-year permit (no charge if lost due to fire, vandalism, theft, or accident)		No Change					
4 New Civic Center/Horace Mann-S. University Permit Area: 1st Permit	\$30 per permit per year		No Change					
5 New Civic Center/Horace Mann-S. University Permit Area: Guest Permit	\$30 per permit per year		No Change					
6 New Civic Center/Horace Mann-S. University Permit Area: Replacement Permit	\$30 per permit per year (no charge if lost due to fire, vandalism, theft, or accident)		No Change					

DEPARTMENTAL FEES AND CHARGES

TRANSPORTATION

Service	2006-2007 Adopted Fee	2006-2007 % Cost Recovery	2007-2008 Adopted Fee	2007-2008 Estimated Cost	2007-2008 Estimated Revenue		2007-2008 % Cost Recovery	
					Current Fee	Adopted Fee	Current Fee	Adopted Fee
TRANSPORTATION FEES - CATEGORY I								
10. Residential Permit Parking								
7 St. Leo, Garden Alameda, Autumn Montgomery, Parkside, and Market Almaden Permit Areas: 1st Permit	\$0		No Change					
8 St. Leo, Garden Alameda, Autumn Montgomery, Parkside, and Market Almaden Permit Areas: Guest Permit	\$30 per two-year guest permit		No Change					
9 St. Leo, Garden Alameda, Autumn Montgomery, Parkside, and Market Almaden Permit Areas: Replacement Permit	\$30 per two-year permit (no charge if lost due to fire, vandalism, theft, or accident)		No Change					
Sub-total Residential Permit Parking		100.0%		130,000	130,000	130,000	100.0%	100.0%
11. Sale of Street Name Signs								
1 Sale of Street Name Signs	\$244 per pair of signs		\$272 per pair of signs					
Sub-total Sale of Street Name Signs		100.0%		19,040	15,616	19,040	82.0%	100.0%
12. Santa Clara County Traffic Maintenance Charges								
1 Traffic Maintenance Charges	Full Cost Recovery		No Change					
Sub-total Santa Clara County Traffic Maintenance Charges		100.0%		23,000	23,000	23,000	100.0%	100.0%
13. Sidewalk Repair-Inspection and Contract Administration								
1 Sidewalk Repair-Inspection and Contract Administration	\$135 per job		\$143 per job					
Sub-total Sidewalk Repair-Inspection and Contract Administration		100.0%		38,181	36,045	38,181	94.4%	100.0%
14. Signal Design/Review								
1 Major Development Signal Design: Electronic base map (optional fee)	\$2,197		\$7,354 (not collected if provided)					

DEPARTMENTAL FEES AND CHARGES

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					Current Fee	Adopted Fee	Current Fee	Adopted Fee
TRANSPORTATION FEES - CATEGORY I								
14. Signal Design/Review								
2 Major Development Signal Design: Per LRT, County, and State locations	\$823		\$3,780					
3 Major Development Signal Design: Per signal design and activation	\$23,550		\$26,881					
4 Major Development Signal Review: Per re-review after 3rd submittal	\$410		\$701					
5 Major Development Signal Review: Per signal review and activation	\$20,590		\$21,770					
6 Minor Development Signal Design: Electronic base map (optional fee)	\$2,197		\$7,354 (not collected if provided)					
7 Minor Development Signal Design: Per LRT, County, and State locations	\$824		\$3,780					
8 Minor Development Signal Design: Per signal design and activation	\$14,507		\$16,541					
9 Minor Development Signal Review: Per re-review after 3rd submittal	\$410		\$701					
10 Minor Development Signal Review: Per signal review and activation	\$11,324		\$14,186					
Sub-total Signal Design/Review		100.0%		185,755	161,689	185,755	87.0%	100.0%

15. Taxi Stand Rental

DEPARTMENTAL FEES AND CHARGES

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					Current Fee	Adopted Fee	Current Fee	Adopted Fee
TRANSPORTATION FEES - CATEGORY I								
15. Taxi Stand Rental								
1 Taxi Stand Rental	\$64.70 per space per month		\$65.11 per space per month					
Sub-total Taxi Stand Rental		100.0%		26,564	26,397	26,564	99.4%	100.0%
SUB-TOTAL TRANSPORTATION FEES - CATEGORY I		100.0%		1,054,675	1,002,604	1,054,675	95.1%	100.0%
TRANSPORTATION FEES - CATEGORY II								
1. Sidewalk Repair Program								
Penalties								
1 60 Day Late Payment Penalty	5% of the unpaid balance		No Change					
2 90 Day Late Payment Penalty	5% of the unpaid balance (excl. previous penalties)		No Change					
Sub-total Sidewalk Repair Program Penalties								
2. Tree Planting and Young Tree Trimming in Subdivisions								
1 Tree Planting and Young Tree Trimming in Subdivisions	\$204 per tree		\$208 per tree					
Sub-total Tree Planting and Young Tree Trimming in Subdivisions		100.0%		197,600	193,800	197,600	98.1%	100.0%
SUB-TOTAL TRANSPORTATION FEES - CATEGORY II		100.0%		197,600	193,800	197,600	98.1%	100.0%
TOTAL DEPARTMENT - GENERAL FUND				1,252,275	1,196,404	1,252,275	95.5%	100.0%
TOTAL DEPARTMENT - NON-GENERAL FUND				30,816	29,592	30,816	96.0%	100.0%
TOTAL DEPARTMENT - Category I				1,085,491	1,032,196	1,085,491	95.1%	100.0%
TOTAL DEPARTMENT - Category II				197,600	193,800	197,600	98.1%	100.0%
TOTAL DEPARTMENT				1,283,091	1,225,996	1,283,091	95.6%	100.0%